



**DEPARTMENT OF HEALTH
AND SOCIAL SERVICES**

Division of Medicaid & Medical Assistance

To: Delaware Medicaid Enrolled Hospitals

From: Rosanne Mahaney, Director, Division of Medicaid & Medical Assistance

Date: April 18, 2012

Re: Delaware Medicaid Disproportionate Share Program

The Delaware Medicaid program has recently adopted new rules, approved by the federal government, related to Disproportionate Share (DSH) hospital payments. Consequently, DMMA is announcing the process for hospitals to apply for Medicaid DSH payments based on data pertaining to the hospital's fiscal year that ended in calendar year 2010.

The total amount of Delaware Hospital DSH funds available in State fiscal year 2012 (7/1/11 – 6/30/12) is \$7 million. Applying for DSH payments is optional. A hospital's decision to apply or not apply has no impact on any other aspect of the hospital's participation on the Medicaid program. A hospital that submits a timely application may or may not qualify or be eligible for any funding.

A hospital must submit a completed DSH application that must be received by the Delaware Medicaid program no later than 4:30 on Friday, May 18, 2012. Attached is an application (i.e., Form DSH 1- an Excel workbook with three spreadsheets and a Word document with instructions), which asks for all of the hospital specific information required by the Medicaid program in order to determine if a hospital qualifies and the amount of funds the hospital may be eligible for.

We regret the short response time for this initial application year, which is necessary for DMMA to issue payments to qualifying hospitals in this current state fiscal year. Early in state fiscal year 2013, DMMA will begin the DSH process based on the hospital's fiscal year 2011 data, which will allow more time for hospitals to submit applications.

Hospitals with questions about the DSH process should contact Frank O'Connor at DMMA at 302-255-9615 or via e-mail at frank.oconnor@state.de.us